**ST. MICHAEL PARISH**

**WEDDING AND FUNERAL**

**FACILITY USAGE**

WEDDING AND SACRAMENTAL FUNERAL

(Requested **minimum** rates & honorarium):

Fees are as listed below. **Separate checks must be written for each of the following**:

|  |  |  |
| --- | --- | --- |
| Check made payable to: | Amount to be paid: |  |
| St. Michael Church | ■$300 for weddings■$150 for funerals■$500 for non-parishioners | For use of the church |
| Priest | ■Discretion of the couple | Presider |
| Organist | ■$150 for weddings■$100 for funerals | Organist |
| Cantor | ■$75.00 |  |

FACILITY USAGE:

* No food or drinks are permitted inside the church. However, food and non-alcoholic drinks are allowed in the church basement.
* No rice, confetti, birdseed, flower petals, etc. due to potential hazard. Aisle runners are also not permitted for this reason.
* The using party is responsible for cleaning up the church and church basement following the services. Please have someone assigned to remove any boxes, bows, programs, hangars, tissues, etc. when the service is completed. Failure to clean up will result in extra hours for extra-ordinary cleaning billed at $50/hr.
* The using party will be financially responsible for any damages that may occur.
* Make sure that tables and chairs in the lower level are in the same order as when you entered the basement.
* Smoking and alcoholic beverages are not permitted.
* Weddings may be scheduled on Saturdays after 11:00 A.M. but no later than 1:30 P.M. The wedding party must be completely out of the church by 3:15 P.M. in order to prepare the church for the Saturday 4:00 P.M. Mass. (Additional guidelines will be furnished separately)